



## **Gray Systems Incorporated**

Leading Professional  
Education Programs

### **Thinking about creating a CAM firm?**

#### Rules for licensure

Operating a community association management firm in Florida begins with the licensing process. Any community association management firm or other similar organization desiring to be licensed as a community association management firm in Florida must apply to the Florida Department of Professional Relations, (Department). The application process includes paying a licensure fee and becoming actively registered and authorized to do business in Florida. Chapter 468 governs the licensure of community association management firms, and more specifically, section 468.432, F.S. regulates the process. Once licensed, the community association management firm must notify the Department of any change of information that was a part of the application for licensure and so within 30 days after any change.

Community association management firms may be licensed for two years before renewal is required. Licenses expire on September 30 of odd-numbered years. Fees for licensure and renewal are found in section 468.435, F.S.

Strict rules to apply for and maintain the community association management firm status include that the firm must only employ licensed persons to conduct community association management services. If the license of at least one individual active community association manager member is not in force, the license of the community association management firm is canceled automatically during that time. It's imperative to maintain the license of each licensed employee of the firm.

[Click to read the statute](#)

Note: Gray Systems, Inc is not a law firm and this article does not constitute, nor is it intended to be, legal advice or an interpretation of law. All sources are cited, and a matter of public record.

